

Physical Inventory & Cycle Count Workshops

Tuesday, April 4th, 2017 ****Come to one or Come to Both****
College of the Canyons, Santa Clarita, CA 8:00 a.m.-5:00 p.m.

Physical Inventory 8am to Noon

Description: This workshop will discuss what works and what doesn't as the participant learns the essential preparation steps and activities to perform in advance.

These activities include everything from cleanup and sorting to working with auditors. The best physical inventories require the best, most thorough, preparation.

The participant will also learn how to keep the physical inventory under control once it starts. From tracking of tags to weigh scales and facility maps to handling recounts, this 3-1/2-hour workshop guides the way.

After completion of the workshop, a participant will be able to:

- List areas that require preparation
- List preparations for those areas
- Define criteria for control of inventory tags
- Properly prepare counters
- Properly reconcile count discrepancies
- Effectively work with auditors
- Complete and close a physical inventory

Go to: www.apics-sfv.org/seminars.htm for full information and course outline.

Cycle Count Workshop 1pm to 5pm

Description: In this workshop, the participants will learn how to implement or improve a cycle counting program and what the real purpose of cycle counting is: finding and fixing the causes of inventory errors.

Also included are several methods for selecting items to count, using correct accounting techniques, and reconciling any outstanding transactions.

In addition, the participants will learn various reporting methods to illustrate the results of the cycle counting program to employees and management

Who Should Attend: Anyone involved in organizing or running a Physical Inventory or anyone involved in improving stockroom accuracy – from stockroom personnel to Inventory and Materials managers. Ideally, a team consisting of finance, materials and inventory personnel should attend together.

All attendees will receive a student workbook.

**Is your Physical Year-End in June?
Get your team Prepared Now!!**



**Presents TWO ½ day Workshops
&
A Full day workshop in
Santa Clarita, CA**

PHYSICAL INVENTORY & CYCLE COUNT WORKSHOPS

Two ½ Day Workshops to Improve Profitability by Simplifying Your P.I. and improving your Inventory Accuracy

**Tuesday, April 4th, 2017
8 a.m. – 5 p.m.**

VALUE STREAM MAPPING

**A Full Day Seminar on
Learning to See**

**Friday, April 7th, 2017
8 a.m. – 5 p.m.**

PRESENTED BY: SAN FERNANDO VALLEY APICS

www.apics-sfv.org

E-mail: questions to Paul Fidler at:

seminars@apics-sfv.org

or call **818 415-3799**

San Fernando Valley APICS
P.O. Box 802977
Valencia, CA 91380-2977

www.apics-sfv.org

Dated Material

Route To:

____ President/Owner/Gen Mgr.

____ Dir. of Ops./Plant Mgr

____ CFO/Controller

____ Production/Materials Mgr.

____ Supply Chain/ Inventory Mgr.

____ HR/Personnel Mgr.

____ Sales/Customer Service

____ Engineering Mgr.

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Make checks payable to: SFV-APICS P.O. Box 802977 Valencia, CA 91380-2977 On-line registration: apics-sfv.org/seminars.htm		

Seminar Location and Dates

Tuesday, April 4th, 2017 Physical Inventory/ Cycle Count Workshops

College of the Canyons University Center
26455 Rockwell Canyon Rd.

Santa Clarita, CA 91355

- Physical Inventory Hours: 8am till Noon.
- Prices: Members: \$265
- Non-members: \$335
- Cycle Count Hours: 1 to 5 pm.
- Prices: Members: \$265
- Non-members: \$335
- Pricing for both:
- Prices: Members: \$399
- Non-members: \$499

Friday, April 7th, 2017 Value Stream Mapping

College of the Canyons University Center
26455 Rockwell Canyon Rd.

Santa Clarita, CA 91355

- Hours: 8 a.m. – 5 p.m. (includes lunch).
- Prices: Members: \$449
- Non-members: \$499

Register by March 16th to ensure your spot!

Cancellation Policy for Both Events

No refunds if cancelled within 3 weeks of event. Substitutions are allowed. We will put additional names on a waiting list and will fill cancellations from that list.

apics-sfv.org/seminars.htm

Call: 818 415-3799 for questions and group pricing (3 or more from 1 company)

APICS, the Association for Operations Management (www.apics.org) is the global leader and premier source of the body of knowledge in operations management, including production, inventory, supply chain, materials management, purchasing, and logistics.

Value Stream Mapping

Friday April 7th, 2017

College of the Canyons, Santa Clarita, CA 8:00 a.m.-5:00 p.m.

Description: This Seminar on Value Stream Mapping will walk participants through the details of VSM while demonstrating tools and techniques for both observing the current state, as well as designing and implementing the future state.

VSM is a powerful tool for identifying and eliminating waste within a process. We will be using an interactive approach to transmit a deep understanding of VSM and how to use it to its full capacity. The Seminar will utilize and enhance attendees' skills in facilitation and leadership. Participants will gain understanding of how to lead a VSM event and will be provided with an electronic template for documenting VSM in the future. Additional topics include the 8 wastes, flow, and visioning. This Seminar will provide valuable information to both the novice and those lean practitioners experienced with VSM.

For **Group pricing** (3 or more from the same company) or questions, contact **Paul Fidler** at: seminars@apics-sfv.org
818 415-3799

Seminar Leader: Mike Letson has a variety of leadership experience working with Fortune 500 companies as well as small and medium-sized business across a multitude of industries. He has served key roles in supply chain management, manufacturing operations, repair and overhaul, quality and sales. He has also held leadership positions in materials management, engineering and program/project management.

Mike enjoys sharing his knowledge, expertise, and experience through training and mentoring at all skill/knowledge levels. Mike is APICS CPIM Certified, APICS CSCP Certified as well as a certified Lean Green Belt and a certified DMAIC Black Belt. In addition, Mike serves as the APICS San Fernando Valley Chapter Director of Education, is a member of the APICS International instructor development committee and is a recognized instructor in the APICS instructor program.